



भाकृअनुप-राष्ट्रीय पटसन एवं समवर्गी रेशा प्रौद्योगिकी अनुसंधान संस्थान  
ICAR-NATIONAL INSTITUTE OF RESEARCH ON JUTE AND  
ALLIED FIBRE TECHNOLOGY

भारतीय कृषि अनुसंधान परिषद

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

12, रीजेन्ट पार्क, कोलकाता -700040 12, REGENT PARK, KOLKATA -700040

(आईएसओ 9001: 2008 प्रमाणित संस्थान)

(ISO 9001: 2008 CERTIFIED INSTITUTE)

फोन Phone: 2471-1807 (कार्यालय Office), 24212115/16/17 (ईपीबीएक्स EPBX),

फेक्स Fax: ++91-33-24712583

ई-मेल E-Mail - nirjaft@vsnl.net, nirjaftdirectorcell13@gmail.com, वेबसाइट/Website: www.nirjaft.res.in



F. No 10(7)/Adm III/Website Hosting/PME/17-18/1844

Date: 02/02/2018

03

To  
M/s Infosolz Consultancy Services Pvt Ltd  
Module No 117, SDF Building  
Salt Lake City, Sector-V, Kolkata-700091

द्रुतगति डाक  
SPEED POST

Subject: Award of Contract for development of bilingual & GIGW compliant website and its hosting in existing web server of ICAR NIRJAFT-reg

Sir,

In accordance to your quotation no ICS/RFP/17-18/009 dated 28/12/2017 on the subject cited above, the formal order is hereby placed with you for development of bilingual & GIGW compliant website and its hosting in existing web server of ICAR NIRJAFT as per detailed specifications mentioned in your quotation at the total cost of Rs 75000/- (Rupees Seventy five thousand only) inclusive of all taxes under the following terms & conditions.

Terms & Condition

1. A powerful, user friendly, fast, secure and easy CMS (Content Management Software) to update the content of the website. All content(in Unicode format) including navigation must be editable. There should be no restriction on the number of pages, sub-pages etc and Web administrator should be able to upload the Content such as Photo, News, Contact detail etc. on website.
2. Site should support English and Hindi language content. On demand google translation widget should be provided to translate content in other languages. Bilingual Feature (English & Hindi) and to ensure that Hindi content in Website must be universally accepted by using Unicode compliant font. Portal users should be able to search within portal. The portal should provide metadata and 'full text search' based on search functionality.
3. The content would be nicely organized in a easy to understand structure for better usability and experience. All existing content should be migrated to the new website. Regular updates facility for such as posting of News items, posting of events may be given.

प्रेषित / Despatched

दिनांक / Date. 02/02/18

हस्ताक्षर / Sig. शशिभूषण पाण्डे

OFFICE COPY

Amulheriya  
02/02/18

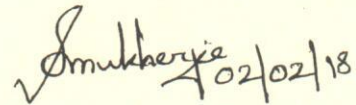
4. The site should be GIGW compliant and adhere to the guidelines mentioned at - <http://guidelines.gov.in/>
5. The website should have a Gallery section and all pages should support pictures and videos (youtube, vimeo etc).
6. The website would come with a blog engine that would allow easy publishing of blogs. RSS Feeds of blogs would also be provided.
7. The users should feel that the website is easy to navigate and read and careful consideration should be made to make the UX of the website better. Should have options for online filling the feedback form. Necessary field such as contact detail i.e. Name, address, City, Pin code, State, e-mail, Phone no. & Comment Box should be available. One Form page with report generation facility should be created for admission of trainees and also obtaining their feedback. It should be Bilingual, Printable with Logo & as a letter head, e-mail facility. Supports for visually impaired and other disabled or challenged users, Website should be easy to Navigate. Visitor Counter tracking system for each pages in the website.
8. The website should be quick to load and assets should be optimized for faster page delivery and rendering.
9. Entire design of the website should be search engine friendly and should help the website climb up the search engine rankings. All pages must have the provision to be shared on popular social media channels including Facebook, Twitter etc. Website should be developed with res.in extension. Website should run independent of IP Address. i.e. IP Addresses should be not be hard coded in the source code/configuration. Website should be IPv6 compliant.
10. Website should allow creation of users and assigning specific tasks and visibility to them based on their roles. Role based access control mechanism needs to be provided. Web portal must be safe and secure and free of any malware, adware or any such unsecure and unwanted scripts. Security audit and testing of the portal at regular intervals to keep it secure. Any vulnerability found during the security audit, your firm has to close the same accordingly and ensure complete security audit done successfully.
11. Website should be linked with the Payments Portal to facilitate online payments. A small online payment management application needs to be developed to take online payments for various items in the institute viz. Examination Fees, EMD, Hostel/ Guest House fees etc. Following are the features that need to be supported in the app-
  - Item Master for creating and managing items for which payment needs to be taken
  - Online Payment Gateway integration
  - Reports for payments by items, dates etc
  - Support for Transaction status checking
  - Support for Refunds
12. There should be a training on administration of the website and free technical support of one(01) year from the date of award of contract.
13. Debugging of the website should be done by you without any extra charges till the date of receipt of Security Audit Certificate and the firm should adhere to the checklist for "Security Code Programming in application provided by NIC".

✓ Smulherje  
02/02/18

14. The entire work should be done within 30 days from the date of issue of the order. Delay in delivery will attract penalty @0.5% of the order value per week. The work will be treated COMPLETE after hosting of the fully developed Bilingual & GIGW compliant website in the existing web server at ERNET, India, New Delhi and after checking of the website from different desktops, mobiles etc without any bug or technical issue/problem.
15. Request for advance payment will not be entertained. Payment will be made within 30 days on presentation of pre-receipt bill along with challan by means of electronic payment only. Bank Account Number, Account Holders name, Branch Name and IFSC code of the Bank must be given in NEFT mandate form, failing of which your payment will not be released. Tax will be deducted at source as per rules, if applicable. Your bill must indicate the GSTIN No and Contact details of the firm/contact person.
16. An amount of Rs 3750 i.e, 5% of the order value by means of Demand Draft payable in favour of ICAR NIRJAFT shall be deposited as security deposit/performance guarantee within 07 days from the award of contract along with acceptance of the offer, failing of which the order will be treated as CANCELLED at our side. The security deposit shall be refunded to you after satisfactory completion of the work or adjusted against any damages or loss of property etc.
17. All disputes arising out of this are subject to Kolkata Jurisdiction only.

You are requested to acknowledge the receipt of the order at the earliest.

Yours faithfully

 02/02/18

Asstt. Administrative Officer(Adm III)

Copy to

1. AAO, Adm II- Sanction of the Director dated 24/01/18 is hereby conveyed and payment is to be made form Grants/Other Misc exp/17-18/201/534007/56
2. FAO
3. Chairman, Institute Website Management Committee-Dr. S.N.Chattopadhyay
4. Indenter-Sh. K.G.Nath, Tech Officer