



भाकृअनुप-राष्ट्रीय पटसन एवं समवर्गी रेशा प्रौद्योगिकी अनुसंधान संस्थान
ICAR-NATIONAL INSTITUTE OF RESEARCH ON JUTE AND
ALLIED FIBRE TECHNOLOGY

भारतीय कृषि अनुसंधान परिषद

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

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फा.सं. F.No: 3(19)/(Adm III)/Printing ARC /17-18

दिनांक Dated:- 20.06.2017

To
M/s SKG Media
24B, Shakespeare Sarani, 3rd Floor
Kolkata- 700 017

Subject: Award of Contract regarding ARC for Printing and Binding of Annual Reports/Books, Brochure, Folders, Technical Bulletin etc

Sir,

With reference to your quotation submitted against our tender enquiry no. 3(19)/(Adm III)/Printing ARC/2017-18 dated 28/04/2017 on the subject mentioned above, the Competent Authority has been pleased to accept your offer. The formal order of Annual Rate Contract is hereby placed with your firm for printing of Annual Reports/Books, Brochure, Folders, Technical Bulletin etc. at the rate mentioned against each, on the following terms and conditions for a period of one year w.e.f 01/07/2017 to 30/06/2018 as per detailed specification contained in our tender document.

S. No	Item / Description	Rate	Total Annual Rate Contract in figures (in Rupees ₹)
1	Newsletter (Minimum 200*)	Rate per piece for lamination / UV coating on cover page	6.12
		Consolidated rate per piece as per specification	71.60
2	Annual Report (Minimum 200*)	Rate per page (Colour)	3.30
		Rate per page (Black & white)	1.06
		Rate per piece for lamination / UV coating on cover page	6.12
		Rate per piece for gum with stitch bonding	12.20
		Consolidated rate per piece as per specification	363.56
3	Technical Bulletin (Minimum 200*)	Rate per page (Colour)	2.68
		Rate per page (Black & white)	1.06
		Rate per piece for lamination / UV coating on cover page	5.42
		Rate per piece for gum with stitch bonding	9.80
		Consolidated rate per piece as per specification	97.95

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4	Brochure (500*)	Rate per page (Colour)	1.96
		Rate per piece for plain colour mat / Lamination & UV coating on cover page	2.65
		Consolidated rate per piece as per specification	12.46
5	Folder (200*)	Rate per page (Colour)	3.76
		Rate per piece for lamination & UV coating on cover page	6.12
		Consolidated rate per piece as per specification	56.93
6	Book (Minimum 200*)	Rate per page (Colour)	3.30
		Rate per page (Black & white)	1.06
		Rate per piece for lamination / UV coating on cover page	6.12
		Rate per piece for gum with stitch bonding	12.20
		Consolidated rate per piece as per specification	363.56
7	Leaflet (200*)	Rate per page (Colour)	5.12
		Rate per page (Black & white)	2.58
		Rate per piece for lamination / UV coating on cover page	6.12
		Consolidated rate per piece as per specification	17.56

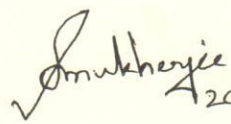
Terms & conditions:

- 1) Printing and binding work should be completed in time & delivered to this Institute as per delivery schedule.
- 2) Payment will be made after delivery of requisite items in good conditions and on submission of bill with challan in duplicate.
- 3) Stores should be supplied as per our specifications mentioned in our tender document.
- 4) Manuscript may be had from the Scientist-in-charge, PME Cell of this Institute/Indenter as & when order is placed. Your representative may be deputed to this Office to collect the manuscript as per work order.
- 5) Before final printing proof should be approved from In- Charge, PME Cell/Indenter.
- 6) Soft Copy in pdf format of the final matter of each item must be provided along with the final delivery.
- 7) Complete ferro/ammonia proofs/laser printouts in colour and in black & white will have to be shown to the Institute for its approval before undertaking the final printing without any extra cost. The instructions/corrections marked by the Institute on the ferro/ammonia proofs/laser printouts in colour and black & white will have to be carried out very carefully by the Firm.
- 8) In case the number of copies to be printed is more or less than 200 copies, the cost will accordingly be enhanced or reduced.

✓ *[Signature]*
20/06/2017

- 9) The printing contract may be terminated at any stage of the work at the discretion of the Competent Authority, NIRJAFT without assigning any reason and payment will be made for the work which has already been completed if found satisfactory.
- 10) The firm shall take every care to see that the work or any portion thereof does not fall into unauthorized hands. Care should be taken to execute the work under extremely secured manner.
- 11) Other terms & conditions as contained in our tender document will invariably be applicable in this Annual Rate Contract.

Yours faithfully


20/06/2017

Asstt. Administrative Officer (Adm III)

Copy to

- 1) All Heads of Division/Section/Cell
- 2) In-Charge, PME Cell with a request to upload the order in Institute's website
- 3) Director's Cell